



College Enrolment Policy

Siena Catholic College is administered by Brisbane Catholic Education whose Policy Statement (July 2012) for Enrolment of Students in Catholic Schools is as follows:

“When enrolling students schools give priority to those who are baptised Catholic or, if enrolling in an ecumenical school, baptised in the faith of sponsoring churches. Schools may also enrol students from other faith traditions whose families demonstrate that they share the expressed values of the school and who are willing to support and contribute to the school’s vision and ethos.....

.....The process of enrolment is to be guided by principles of justice and equity that support Catholic ethos and vision.”

Rationale

An enrolment policy exists to assist in developing expectations at the point of inquiry and entry. Guiding principles are set to assist the Principal with demands placed on places available in the school. The following Brisbane Catholic Education policies, regulations and guidelines are followed at a school level and can be viewed on the Brisbane Catholic Education website: www.bne.catholic.edu.au

- Students with Disabilities Policy
- Enrolment Application Support Procedures for Students requiring Significant Educational Adjustments
- Financial Accessibility Policy
- Students who are at the Margins of Society and/or Out of Home Policy

Guidelines

Applicants will be considered as follows:

1. Priority for an enrolment interview is given to:
 - baptised Catholic brothers or sisters of a student currently/previously enrolled at the College
 - baptised Catholic students currently attending a Catholic school
 - baptised Catholic students currently attending a non-Catholic school
2. When the number of applicants exceeds the number of places available, the following shall be considered:
 - Church/faith commitment (*you are invited to make a statement on the applicant’s and family’s Church / faith commitment - this also applies to members of a non-Catholic faith community*).
 - Previous commitment to Catholic primary/secondary schooling
 - Proximity to the College and/or ease of access to alternative Catholic secondary schooling
 - Parental expectations
 - Student’s attitude to learning and his/her academic progress to date
 - Other relevant factors
3. Students likely to require special provisions (e.g. special resources and/or a modified program and/or teacher-aid support) will be considered in accord with the procedures defined in the Students with Special Educational Needs handbook (Brisbane Catholic Education).

Fees: When parents apply for enrolment of children for whom they have not paid school fees at a previous Brisbane Catholic Education school, the enrolment should not be confirmed until the debt is paid or waived on the previous principal's advice. Arrangements for payment of future fees must then be put in place before proceeding with the enrolment. 722.3 School Fees Collection – BCE Fees Collection Guidelines.

Enrolment at the College is at the discretion of the Principal.