



# SIENA P&F ASSOCIATION

## FINANCIAL ASSISTANCE

(Academic, Cultural and Sporting Representation)



The Siena P&F Association considers our students as ambassadors in the community. Our association is pleased to provide financial assistance to students who represent the school in academic, cultural and sporting activities at State, National and International events/competitions.

Applications must be completed in full by the parent/guardian and endorsed by the School Sport Program Leader. The application must then be submitted to the P&F Association. This can be done by submitting the application to the school office.

Applicants are encouraged to lodge their application prior to their event/competition, but no later than thirty (30) days after the completion of the event. All applications will be considered by the P&F for approval. The P&F will notify the applicant in writing as to whether or not the application has been approved.

Applications must be supported by documentary evidence including:

- a 'Letter of Invitation' to participate in the event/competition, and
- a copy of the official costs to participate in the event/competition.

### **CRITERIA**

- All activities must be officially approved and recognised with State, National and International organisations.
- The applicant must be representing **the school** at a school affiliated academic, cultural or sporting event. The applicant will not be representing another group or organisation.

#### Academic and Cultural Activities

- The activity/competition must be endorsed by BCE and/or the school principal.
- Academic and Cultural events/competitions will be those determined relevant by school departments in consultation with the school principal.
- The applicants must have advanced past the entry level of the event/competition to become a regional representative.

#### Sporting Activities

- Sporting activities will be those sanctioned by Queensland School Sport (QSS).
- The sporting activities will also be approved by the school principal and BCE.
- The applicants must (at minimum) be a Sunshine Coast School Sport Regional Representative. Further to their selection as a Regional Representative, applicants may be a Queensland School Sport Representative and a School Sport Australia Representative.

### **FUNDING**

- Funding will be considered for levies, compulsory uniform, travel and accommodation required as part of the event/competition. Funding will not be considered for optional items such as additional clothing etc. Indirect expenses of mileage and other items will not be considered.
- An individual is limited to one grant per activity per year unless selected for the same activity at a higher level.
- Approval for funding may be approved in principle, however no funds are provided until after the applicant/s has participated in the event/competition.
- Funding will be provided as follows:

Regional Representative to a State Competition	<ul style="list-style-type: none"> <li>● A subsidy of 50% up to a maximum of \$100</li> </ul>
Queensland Representative to a National Competition	<ul style="list-style-type: none"> <li>● A subsidy of 50% up to a maximum of \$200</li> </ul>
Australian Representative to an International Competition	<ul style="list-style-type: none"> <li>● Domestic Travel - A subsidy of 50% up to a maximum of \$500</li> <li>● International Travel - A subsidy of 50% up to a maximum of \$750</li> </ul>
School Representative Team (4 or more team members)	<ul style="list-style-type: none"> <li>● A subsidy of \$100 per team member up to maximum team total of \$1000.</li> </ul>

**NB.** Siena P & F Financial Assistance for Academic, Cultural and Sporting Representation will be effective as at 1<sup>st</sup> January 2018.  
Retrospective payments will not be made.

**SIENA P&F ASSOCIATION – APPLICATION FOR FINANCIAL ASSISTANCE**  
(Academic, Cultural and Sporting Representation)



**Instructions**

- This form must be completed in full to apply for financial assistance from the Siena P&F. The application must meet the criteria outlined on Page 2.
- Applicants are encouraged to lodge their application prior to their event/competition, but no later than thirty (30) days after the completion of the event.
- This application and required supporting documentation must be endorsed by the school Sports Co-ordinator and submitted to the P&F at the school office.

**Additional Information:**

- Applications for Financial Assistance must be accompanied by an email address that can be used to acknowledge receipt of the application form.
- All applications will be considered by the P&F for approval. The P&F will notify the applicant in writing as to whether or not the application has been approved.
- Approval for funding may be approved in principle, however no funds are provided until after the applicant/s has participated in the event/competition.

*Please type or clearly print in all fields on this form.*

**Applicant Details:**

First Name	<input type="text"/>	Last Name	<input type="text"/>
School	<input type="checkbox"/> Primary <input type="checkbox"/> College	Year Level	<input type="text"/>
Parent Name	<input type="text"/>	Email Address	<input type="text"/>
Parent Phone	<input type="text"/>	Parent Mobile	<input type="text"/>

**Representative Event/Competition Details:**

Eligibility Category	<input type="checkbox"/> Individual	or	<input type="checkbox"/> Team
Activity Category	<input type="checkbox"/> Academic	<input type="checkbox"/> Cultural	<input type="checkbox"/> Sporting
Level of Representation:	<input type="checkbox"/> Regional Representative	<input type="checkbox"/> State Representative	<input type="checkbox"/> National Representative
Name of Event/Competition:	<input type="text"/>		
Date and Location of Event/Competition	<input type="text"/>		

**Expenses:** (Please attach a copy of compulsory financial costs.)

Entry Costs / Levy	\$ <input type="text"/>
Uniform Costs	\$ <input type="text"/>
Travel Costs	\$ <input type="text"/>
Accommodation Costs	\$ <input type="text"/>
<b>TOTAL</b>	\$ <input type="text"/>
<b>APPROVAL AMOUNT</b>	\$ <input type="text"/>

**Approval Amount Sought:**

Regional Rep:	<input type="checkbox"/> A subsidy of 50% up to a maximum of \$100
Queensland Rep:	<input type="checkbox"/> A subsidy of 50% up to a maximum of \$200
Australian Rep:	<input type="checkbox"/> Domestic Travel - A subsidy of 50% up to a maximum of \$500 <input type="checkbox"/> International Travel - A subsidy of 50% up to a maximum of \$750
School Team:	<input type="checkbox"/> A subsidy of \$100 per team member up to maximum team total of \$1000.

**Authorisation:**

Applicant Signature	<input type="text"/>
Parent Signature	<input type="text"/>
School Sport Co-ordinator Signature	<input type="text"/>
Relevant Documentation Attached	<input type="checkbox"/> Yes <input type="checkbox"/> No

**Office Use Only:**

Received	<input type="text"/>
Approved	<input type="text"/>
Notified	<input type="text"/>
Paid	<input type="text"/>